



अली यावर जंग राष्ट्रीय वाक् एवं श्रवण दिव्यांगजन संस्थान
Ali Yavar Jung National Institute of Speech and Hearing Disabilities (Divyangjan)

के. सी. मार्ग, बांद्रा रिक्लेमेशन, बांद्रा (पश्चिम), मुंबई - 400050

K.C. Marg, Bandra Reclamation, Bandra (West), Mumbai-400050

(भारत सरकार के विज्ञान और प्रौद्योगिकी संस्थान)

(A Science and Technology Institute of Government of India)

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(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय और सशक्तिकरण मंत्रालय,
भारत सरकार के अधीन एक स्वायत्त निकाय)

(An Autonomous Body under the Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Government of India)

संदर्भ सं. / Ref. No. Estt./RECRUIT-CONTRACT/2026/ दिनांक/Date : 09/03/2026

EMPLOYMENT NOTIFICATION 03/2025-26
WALK-IN-INTERVIEW

The National Board of Examination in Rehabilitation (NBER)-Ali Yavar Jung National Institute of Speech & Hearing Disabilities (Divyangjan), Mumbai, invites applications from eligible candidates for filling the following vacant positions on a contractual/consultant basis. Candidates possessing an excellent academic record and relevant work experience may attend the walk-in interview as per the details given below.

Venue for walk in interview	Proposed Date	Reporting Time
AYJNISHD (D), Bandra (West) Reclamation, Mumbai-400050	1st April, 2026, Wednesday	Verification of Documents: 9.30 am-11.30 am Walk in Interview: 11.30 am-5.30 pm

The details of the vacancies along with the prescribed eligibility criteria are mentioned below.

Sr. No.	Name of the Contractual/ Consultant Post/ No. of Posts/ Monthly Remuneration / Age Limit / Educational Qualification & Experience
1.	Sr. Consultant (C) — 02 Contract posts, Consolidated Monthly Remuneration Rs. 60,000/- p.m., No Age Limit & Posting at Mumbai-02 Education Qualifications & Experience (A) Essential: i. Any Master's Degree from a recognized University/Institute. ii. 05 years' experience as Assistant Controller of Examination in Administration and conducting examinations in Universities/Institutes with knowledge of rules and procedures of conducting examination. (B) Desirable: i. Computer skills including MS Office
2.	Consultant (C) — 05 Contract posts, Consolidated Monthly Remuneration of Rs. 50,000/- p.m., No Age limit & Posting at Mumbai-05. Education Qualifications & Experience (A) Essential: i. Any Master's Degree/ B.Tech (Computer Science) from a recognized University / Institute. ii. 03 years' experience in conducting Examinations in Universities/ recognized educational Institutions or retired from University/Institution / organizations having experience in conduct of examination. (B) Desirable: i. Computer skills including MS Office
3.	Jr. Consultant (C) — 01 Contract post, Consolidated Monthly Remuneration of Rs. 40,000/- p.m. No Age limit & Posting at Mumbai. Education Qualifications & Experience (A) Essential: i. B.Tech (Computer / Science) from a recognized University / Institute ii. 03 years' experience in office management & Excel (B) Desirable: i. Computer skills including MS Office
4.	Jr. Consultant (Accountant) (C) -01 Contract post, Consolidated Monthly Remuneration of Rs.40,000/- per month. No age limit & Posting at Mumbai Education Qualifications & Experience Essential: i. Bachelor's degree in Commerce / Management from a recognized University/ Institute. ii. 03 years' experience in administrative accounts or office management and proficiency in Tally, Excel and Government financial reporting formats.
5.	Data Entry Operator (C) -02 Contract posts, Consolidated Monthly Remuneration of Rs. 25,000/- p.m., Age: 35 years & Posting at Mumbai Education Qualifications & Experience (A) Essential: i. Degree from recognized University or equivalent. ii. Diploma in Computer applications. (B) Desirable: i. Typing speed (35 wpm) English/30 wpm Hindi on computer)
6.	Multi-Tasking Staff (MTS) - (C) -02 Contract posts, Consolidated Monthly Remuneration of Rs. 18,000/-p.m. Age: 35 years & Posting at Mumbai Education Qualifications & Experience (A) Essential: i. Higher secondary (10+2) or equivalent qualification. ii. Efficient in reading & writing skills in Hindi & English Language.

General Conditions:

i.	Candidates fulfilling the eligibility requirements for the post are required to report at the designated venue on the specified date and time with a duly typed and complete application addressed to the Director, AYJNISHD(D), Mumbai, along with the original supporting documents, Aadhaar Card as proof of identity, and one set of self-attested photocopies of the educational qualifications and experience. If, at any stage of the recruitment process, a candidate is found to be ineligible, his/her candidature shall be summarily cancelled. Any concealment of facts or submission of false, misleading, or incorrect information will result in cancellation of candidature at any stage of the selection process.
ii.	A Demand Draft (Non-refundable) of Rs. 300/- (Rupees Three Hundred only) per post/per person, drawn in favour of the Director, Ali Yavar Jung National Institute of Speech & Hearing Disabilities (Divyangjan), payable at Mumbai , must be submitted along with the application.
iii.	Candidates applying for more than one post shall be required to submit a separate application along with a separate Demand Draft (DD) for each post.

iv.	The decision of the Competent Authority regarding eligibility, acceptance or rejection of the application, etc., shall be final and binding on the candidates. No enquiry or correspondence will be entertained in this regard. In case any inadvertent error is detected in the selection process at any stage, even after issue of an offer of appointment, NBER-AYJNISHD(D) reserves the right to withdraw, cancel, or modify any communication made to the candidate.
v.	The NBER-AYJNISHD(D) will not be responsible for sending replies to candidates who are not selected.
vi.	No TA/DA will be paid to the candidates for attending the walk in interview.
vii.	Any political/official interference, influence, canvassing, or pressure in any form will result in disqualification of the candidature and appropriate action will be taken. No correspondence in this matter will be entertained.
viii.	No interim enquiries, correspondence, or communication of any kind will be entertained. Any corrigendum, revision of the advertisement, or any other information regarding the walk-in-interview will be posted on the official website of AYJNISHD(D), Mumbai and are advised to visit http://ayjnishd.nic.in regularly for updates.
ix.	The NBER-AYJNISHD(D) reserves the right to cancel or postpone the walk-in interview or any part thereof without assigning any reason.
x.	The staff selected through walk in interview shall be assigned duties aligned with the objectives of the NBER and RCI.
xi.	The contractual appointment will be on a full-time basis, and the candidate will not be permitted to take up any other commercial assignment during the period of engagement.
xii.	The engagement of contractual staff may be terminated by the Competent Authority at any time without assigning any reason, by giving 30 days' notice. Similarly, if a consultant/contractual staff member wishes to resign, he/she may do so by giving 30 days' advance notice or remuneration in lieu thereof.
xiii.	Engagement will be governed by the rules, regulations, terms, and conditions of the NBER-AYJNISHD(D) /AYJNISHD(D) from time to time.
xiv.	The period of engagement shall be 2+1+1+1 years. The initial appointment will be for a period of two (2) years. Extensions of one (1) year each may be granted thereafter, subject to outstanding performance. Under no circumstances shall the engagement be extended beyond a total period of five (5) years.
xv.	Any dispute arising out of or in connection with the selection/recruitment process shall be subject to the exclusive jurisdiction of the Courts/Tribunals having jurisdiction over Mumbai only.

DIRECTOR

APPLICATION FORM
(One application for each post)

Advertisement No.				AFFIX RECENT PASSPORT SIZE PHOTOGRAPH AND SELF-ATTESTED		
Name of the Contractual Position Applied for:						
Details of Demand Draft	Amount Rs.					
DD No.	DD Date	Drawn on Bank				
1	Name in full (in Block Letters)					
2	Father's/Husband's Name					
3	Gender & Marital Status					
4	Permanent Address including Pin code					
5	Correspondence address including Pin code					
6	Contact details (Phone No. & Email ID)	Mob. No:	Email:			
7	(a) Date of Birth (Self-attested copy for proof of age to be attached)	Date	Month	Year		
	(b) Age as on the date of walk in interview	Year	Months	Days		
8	Nationality					
9	Religion					
10	(a) State your category (Gen/SC/ST/OBC/Ex-Serv) (attached certificate)					
	(b) Whether belongs to PwD (Yes/No) (If yes, attach self attested copy of certificate)	If yes, VD/HD/LD/		Any other with % of disability		

11. Educational Qualifications beginning with 10th std. onwards (Attached copies of mark sheet & certificates)

Examination Passed	Year of passing	Marks details		% of marks	Div / Class	Board / University	College/ Institution	Subject Taken
		Max marks	Marks obtained					

12. Professional / Technical Qualifications (Attached copies of mark sheet & certificates)

Examination Passed	Year of passing	Marks details		% of marks	Div / Class	Board / University	College/ Institution	Subject Taken
		Max marks	Marks obtained					

13. Work Experience (Latest first & proof of each experience to be attached) as on the last date of submission of application

Name and address of Organisation	Designation & Job Type (Regular/ Contract)	Scale of pay & Grade Pay / Consolidated	Period of Service				Nature of work and level of responsibilities
			From	To	Total No. of Years	Total No. of Months	

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