



नॉर्दन कोलफील्ड्स लिमिटेड  
Northern Coalfields Limited  
(मिनीरत्न कंपनी) (A Miniratna Company)



(कोल इण्डिया लिमिटेड की अनुषंगी कंपनी) (A subsidiary of Coal India Limited)

भर्ती विभाग / Recruitment Department

CIN- U10102MP1985GOI003160

ISO 9001, ISO 14001, ISO 27001 & ISO45001 Certified Company

पोस्ट-सिंगरौली कोलियरी, जिला- सिंगरौली (म. प्र. ), पिन 486889 / Post-Singrauli Colliery, Distt- Singrauli (M.P) PIN-486889

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Ref: NCL/SING/HR/Direct-Recruitment/2026-27/125

Date: 06.04.2026

**EMPLOYMENT NOTICE/ADVERTISEMENT**

Northern Coalfields Limited, a subsidiary of Coal India Limited, invites **ONLINE applications** from eligible citizens of India for direct recruitment to the posts of **HEMM Operator (Trainee)** in various designations, **Paramedical Staff** in different categories, and **Overseer (Civil)**. These positions are to be deployed across the mines, establishments, hospitals, and dispensaries of NCL located in the **Singrauli District of Madhya Pradesh** and the **Sonbhadra District of Uttar Pradesh**.

**1. IMPORTANT DATES:**

Activity	Important dates
Opening date for Online Registration of Application	09-04-2026 , 10:00 AM
Last date of Online Submission of Application	01-05-2026 , 11:59 PM

**NOTE:**

- The date of CBT will be intimated through the website and Admit Card for CBT. Admit Card will be available for downloading through individual login portal.
- Detailed instructions available on page of login portal on NCL website [www.nclcil.in](http://www.nclcil.in) may please be referred at the time of applying online. Applicants are also advised to check the website periodically for updates related to this recruitment as all the notices, selection list etc. will be uploaded only on NCL website under the tab "Career > Recruitment".
- Candidates, in their own interest are advised not to wait till the last date / time and register & submit their application well within time. NCL shall not be held responsible, if the candidates are unable to submit their application due to last minute rush/ or any network/other problems in submission of online application.
- Candidates should read the instructions in the advertisement carefully before making any entry or selecting options for filling online applications.
- Last date for online registration of application and submission is 01.05.2026 and that is referred as Cut-Off date in this Employment Notice/Advertisement. Cut-Off date is the date for determining the eligibility of candidate in all respect and for claiming Reservation/Relaxation benefits.**
- The prescribed minimum/essential qualifications for all Posts are the minimum hence candidates possessing higher and relevant qualification may also apply.
- Minimum/Essential qualifications acquired through distance learning/ part-time or their equivalent shall not be considered.

## 2. POSTS AND VACANCIES (TENTATIVE):

**Table A: Showing total number of vacancies and vacancies reserved for different groups/ community for HEMM Operator (Trainee)**

Sl. No.	Name of the Posts	Backlog vacancies				Total vacancies (including backlog)						
						Vertical Reservation						Horizontal reservation
		SC	ST	OBC (NCL)	Total	UR	EWS	SC	ST	OBC (NCL)	Total vacancies (including backlog)	ESM
1	Dumper Operator (Trainee)	0	2	2	4	123	30	60	17	78	308	60
2	Grader Operator (Trainee)	0	0	0	0	16	3	6	1	8	34	6
3	Dozer Operator (Trainee)	0	0	0	0	22	5	10	2	13	52	10
4	Crane Operator (Trainee)	0	0	0	0	9	1	3	0	4	17	3
5	Pay Loader Operator (Trainee)	0	0	0	0	10	1	3	0	4	18	3
6	Surface Minor Operator (Trainee)	0	0	0	0	19	4	8	2	10	43	8
<b>Total</b>		<b>0</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>199</b>	<b>44</b>	<b>90</b>	<b>22</b>	<b>117</b>	<b>472</b>	<b>90</b>

**Table B: Showing total number of vacancies and vacancies reserved for different groups/ Community for Paramedical Staff**

Sl. No.	Name of the Posts	Backlog vacancies				Total vacancies (including backlog)							
						Vertical Reservation						Horizontal reservation	
		SC	ST	OBC (NCL)	Total	UR	EWS	SC	ST	OBC (NCL)	Total vacancies (including backlog)	PwBD	ESM
1	Staff Nurse (Trainee), T&S Grade C	0	0	0	0	21	4	9	2	11	47	1	4
2	Pharmacist (Trainee), T&S Grade C	0	0	0	0	3	0	0	0	1	4	0	0
3	Technician (Pathological) (Trainee), T&S Grade C	0	0	0	0	6	1	2	0	3	12	0	1
4	Technician (Dental) (Trainee), T&S Grade D	0	0	0	0	2	0	0	0	0	2	0	0
5	Physiotherapist (Trainee), T&S Grade C	0	0	0	0	3	0	0	0	1	4	0	0

6	Technician (Refraction/Optomety) (Trainee), T&S Grade D	0	0	0	0	1	0	0	0	0	1	0	0
7	Technician (Radiographer) (Trainee), T&S Grade C	0	0	0	0	3	0	0	0	0	3	0	0
8	Jr. Technician (ECG) (Trainee), T&S Grade D	0	0	0	0	2	0	0	0	0	2	0	0
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>	<b>5</b>	<b>11</b>	<b>2</b>	<b>16</b>	<b>75</b>	<b>1</b>	<b>5</b>

**Table C: Showing total number of vacancies and vacancies reserved for different groups/ community for Overseer (Civil)**

Sl. No.	Name of the Post	Backlog vacancies				Total vacancies (including backlog)							
						Vertical Reservation						Horizontal reservation	
		SC	ST	OBC (NCL)	Total	UR	EWS	SC	ST	OBC (NCL)	Total vacancies (including backlog)	PwB D	ESM
1	Overseer (Civil), T&S Grade C	1	0	0	1	14	2	6	1	7	30	1	2

**UR: UNRESERVED, SC: SCHEDULED CASTE, ST: SCHEDULED TRIBE, OBC (NCL): OTHER BACKWARD CLASS (NON-CREAMY LAYER), EWS: ECONOMICALLY WEAKER SECTIONS, PwBD: PERSONS WITH BENCHMARK DISABILITY, ESM: EX SERVICEMEN.**

### **3. QUALIFICATIONS & ELIGIBILITY CRITERIA:**

Sl. No.	Name of the Posts	Eligibility/ Essential Qualification
1	Dumper Operator (Trainee)	I. Matriculate / SSC/ High School or equivalent passed from any recognized Board of Secondary / Higher Secondary Education of Indian State(s). II. Valid HMV/ Transport License issued from any RTA/ RTO of Indian State(s).
2	Grader Operator (Trainee)	
3	Dozer Operator (Trainee)	
4	Crane Operator (Trainee)	
5	Pay Loader Operator (Trainee)	
6	Surface Miner Operator (Trainee)	
7	Staff Nurse (Trainee), T&S Grade C	I. 10+2 II. Recognized Bachelor of Nursing (B. Sc. Nursing)/Recognized Diploma in General Nursing and Midwifery from recognized Institute approved by the Government. III. Candidate must have valid registration from any State Nursing Council

8	Pharmacist (Trainee), T&S Grade C	I. 10+2 with Science II. Diploma in Pharmacy from an Institute recognized /approved by the Pharmacy Council/ Central/ state III. Candidate should possess valid registration with Pharmacy Council under Pharmacy Act, 1948.
9	Technician (Pathological) (Trainee), T&S Grade C	I. Diploma in Pathology from an institute recognized by the Government.
10	Technician (Dental) (Trainee), T&S Grade D	I. Higher Secondary (10+2)/ Intermediate. II. Diploma in Dentistry/Dental Technology from an institute recognized by the Govt.
11	Physiotherapist (Trainee), T&S Grade C	I. Diploma in Physiotherapy from an institute recognized by the Govt. (minimum 3 years course)
12	Technician (Refraction/Optomety) (Trainee), T&S Grade D	I. Higher Secondary (10+2)/ Intermediate. II. Diploma in Refraction/Optomety from an institute recognized by the Govt
13	Technician (Radiographer) (Trainee), T&S Grade C	I. Diploma in Radiography from an institute recognized by the Government.
14	Jr. Technician (ECG)(Trainee), T&S Grade D	I. Higher Secondary (10+2)/ Intermediate. II. Two years' experience certificates as ECG Technician in a hospital under a Cardiologist/ Physician or in a reputed Nursing home having ECG service under a Cardiologist/ Physician.
15	Overseer (Civil), T&S Grade C	I. Should have passed the matriculation or equivalent examination. II. Should Possess a recognized Diploma in Civil Engg.(3 Years course).

**Note A: - For HEMM Operator (Trainee)**

- a. HMV/ Transport: Heavy Motor Vehicle (The nomenclature of HMV/ Transport may be different in different states like Trans/ Transport etc.) and the same is not specific to any particular vehicle like Bus, Crane, PSVBUS etc).
- b. Candidate must be in possession of Valid HMV/ Transport license as on the Cut-Off Date. Validity of HMV/ Transport license will be with reference to the Cut-Off Date which means that the HMV/ Transport license should be Valid as on the Cut-Off Date. However, learning license (As on Cut-Off Date) will not be treated as Valid HMV/ Transport license for applying.
- c. The candidate's whose Renewal of HMV/ Transport license is pending before the license issuing Authorities as on the Cut-Off Date can also apply. However, they will have to produce the HMV/ Transport license valid as on the Cut-Off Date at the time of scrutiny of original documents (If shortlisted and called for).
- d. Candidates shall have secured a minimum of 55% marks in Matriculation to become eligible for applying for the different posts of HEMM Operator (Trainee) mentioned in 'Table-A'. Relaxation to the above eligibility norm of minimum marks of 55% in Matriculation is granted to different categories as follows:

- General/ EWS- 55%
- OBC-NCL- 50%
- SC/ST- 45%

**Note B:-For Paramedical Staff**

- a) The technician Para Medical Staff who are Matriculate and have served in Army for a period of at least 10 years prior to retirement would be treated as possessing the desired qualification laid down for the Technician (Technician Pathological/ Technician radiographer) in T&S Gr C.
- b) The candidates claiming post qualification work experience have to submit the following additional documents at the time of verification/Scrutiny of original documents:
- Salary Slip(s).
  - Income Tax Return (ITR) for relevant years and Form 16

**4. POSTS EARMARKED FOR PwBD CATEGORIES: -**

Sl. No.	Name of the Posts	Physical requirements for the relevant post	Categories of PwBD suitable for the post
1	Staff Nurse (Trainee) T&S Gr C	S,ST,W,MF,RW,SE,H,C	a) HH,LV b) OL, LC, Dw, AAV c) SLD d) MD involving (a) to (c) above
2	Pharmacist (Trainee) T & S Gr C	S,ST,W,BN,L,KC,PP, MF,RW,SE,H	a) D,HH b) OA,OL, BL,LC, Dw, AAV c) SLD d) MD involving (a) to (c) above
3	Technician (Pathological) (Trainee) T & S Gr C	S,ST,W,BN,MF,RW,SE,H, C	a) D,HH b) OL, BL, Dw, AAV c) ASD(M),SLD d) MD involving (a) to (c) above
4	Technician (Dental) (Trainee) T & S Gr D	S,ST,W,BN,L,MF,SE, RW,C	a) LV b) HH c) OL, LC, Dw, AAV d) SLD e) MD involving (a) to (d) above
5	Physiotherapist (Trainee) T & S Gr C	S,ST,W,MF,RW,SE, H,C	a) LV b) HH c) OL, BL, Dw, AAV d) SLD e) MD involving (a) to (d) above
6	Technician (Refraction/Optomety) (Trainee) T & S Gr D	S,ST,W,L,MF,SE,RW,C	a) HH b) OL, BL, LC,Dw, AAV c) SLD d) MD involving (a) to (c) above
7	Technician (Radiographer) (Trainee) T & S Gr C	S,ST,W,MF,RW,SE,H,C	a) LV b) HH c) OL, LC, Dw, AAV d) SLD e) MD involving (a) to (d) above
8	Overseer (Civil), T&S Grade C	S,ST,BN,KC,MF,RW,SE,H,C	a) HH b) OA, OL, BL, LC, Dw, AAV c) SLD d) MD involving (a) to (c) above

**Note:** None of the HEMM Operator & Jr. Technician (ECG)(Trainee) posts fall into the Identified List of Posts for PwBD candidates, as per the list of posts identified by Coal India Limited under Rights of Persons with Disabilities Act, 2016.

**Physical Requirements Abbreviations Used:**

S= Sitting, ST=Standing, BN=Bending, KC=Kneeling & Crouching, MF=Manipulation with Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, C=Communication, W=Walking, PP=Pulling & Pushing, L=Lifting.

**Category Abbreviations Used:**

HH=Hard of Hearing, OA= One Arm, OL=One Leg, BL=Both Leg, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, SLD=Specific Learning Disability, MD=Multiple Disabilities, LV=Low Vision, D=Deaf, ASD (M)=Autism Spectrum Disorder (M=Mild, MoD= Moderate).

The above posts fall into the Identified List of Posts for PwBD candidates, as per the list of posts identified by Coal India Limited under Rights of Persons with Disabilities Act, 2016. The same is available on the official website of Coal India Limited.

**5. SCALE OF PAY AND TRAINING/PROBATION PERIOD FOR THE POSTS:**

Sl. No.	Entry level post	Entry level grade & pay scale (As per NCWA-XI)	Training period/ Probation Period	Grade of candidates After successful training period/ Probation Period
1	Dumper Operator (Trainee)	<ul style="list-style-type: none"> <li>• Grade- Category I (Daily Rated)</li> <li>• Basic Pay –Rs. 1502.66 per day</li> </ul>	Three years (As Cat I)	On successful completion of 3 years training and being found suitable, they will be placed in the respective scale/ designation of HEMM Operator(Trainee) Excavation Category D.
2	Grader Operator (Trainee)			
3	Dozer Operator (Trainee)			
4	Crane Operator (Trainee)			
5	Pay Loader Operator (Trainee)			
6	Surface Minor Operator (Trainee)			
7	Staff Nurse (Trainee) T&S Gr. C	<ul style="list-style-type: none"> <li>• T&amp;S Gr. C (Monthly Rated)</li> <li>• Basic pay Rs. 47330.25 per month</li> </ul>	One year	After successful completion of one-year training, candidates will be regularized/Placed in their respective cadre in T&S Gr. C
8	Pharmacist (Trainee) T & S Gr. C			
9	Technician (Pathological) (Trainee) T & S Gr. C			
10	Technician (Radiographer) (Trainee) T & S Gr. C			
11	Physiotherapist (Trainee) T & S Gr. C	<ul style="list-style-type: none"> <li>• T&amp;S Gr. D (Monthly Rated)</li> <li>• Basic Pay Rs. 43775.55 per month</li> </ul>	Three Years	Candidates will be considered for placement in T&S Gr. C, subject to successful completion of training & trade test.
12	Jr. Technician (ECG) (Trainee) T & S Gr. D			
13	Technician (Refraction/ Optometry) (Trainee), T&S Grade D			
14	Technician (Dental) (Trainee) T & S Gr. D	<ul style="list-style-type: none"> <li>• T&amp;S Gr. C (Monthly Rated)</li> <li>• Basic pay Rs.47330.25 per month</li> </ul>	One Year	T&S Gr. C
15	Overseer (Civil), T&S Grade C			

Besides basic pay, the post carries other allowances such as DA, attendance bonus, special allowance, and transport subsidy, Medical Facility etc. as per the Company's rules / National Coal Wage Agreement XI.

## 6. AGE LIMIT & AGE RELAXATION (As on Cut-Off Date i.e 01.05.2026)

The candidate(s) must have attained the minimum age of 18 years as on the Cut-Off Date and the age should not exceed the upper age limit i.e. **30 years on the Cut-Off Date**. However, relaxation in the upper age limit of 30 years for different categories of candidates would be as follows:

Sl. No.	Category	Maximum Age Relaxation Permissible Beyond the Upper Age Limit (As on Cut-Off date i.e. 01.05.2026)
1	UR/ EWS	No relaxation
2	SC/ ST	5 Years
3	OBC(NCL) Centre List	3 Years
4	PwBD (UR)	10 Years
5	PwBD (OBC - Non-Creamy Layer - Centre List)	13 Years
6	PwBD SC/ ST	15 Years
7	Ex Servicemen (ESM)	Actual period of service rendered in defence services +3years (Candidates belonging to the Scheduled Castes and the Scheduled Tribes and the Other Backward Classes who are also covered under the category of Ex-servicemen will be eligible for grant of cumulative age-relaxation under both the categories, subject to the condition that his/her actual age should not exceed beyond 50 years)
8	Departmental Candidates (All employees of CIL and its subsidiary companies)	No upper age Limit

Candidate(s) should note that the Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate, all marks sheet of Matriculation /10<sup>th</sup> Standard or equivalent issued by Central/ State Board shall only be considered.

## 7. RESERVATION:

- Reservation of SC / ST/ OBC (Non-Creamy Layer) CENTRE LIST/ EWS/PwBD/ESM will be applicable as per Govt. of India rules and guidelines, notifications and amendments from time to time.
- The total number of vacancies and the reserved vacancies are tentative and may vary according to the actual requirements. The reservation under various categories will be as per prevailing Government of India's guidelines at the time of finalization of results.
- All those candidate(s) seeking reservation/ relaxation benefits available for EWS/ SC/ ST/ OBC (Non-Creamy Layer) CENTRE LIST/ PwBD/ESM must ensure that they are entitled to such Reservation/ Relaxation as per eligibility prescribed in the Rules/ Guidelines. They should be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the Rules/ Guidelines. Prescribed formats are enclosed for ready reference along with this employment notice/advertisement at the end, aspirants may find appropriate one as applicable/ suitable for claiming Reservation/ Relaxation benefits as per entitlement.
- SC/ST/OBC (NCL) candidates applying against the posts **not** reserved for them i.e. Unreserved (UR) posts will not be eligible for relaxation in age & minimum qualifying marks (cut-off marks) and they will be treated at par with Unreserved candidates in respect of their selection. (Application Fee exemption is however applicable for SC and ST candidates in such cases).
- Candidate(s) who wish to be considered against reserved vacancies and seek other concessions applicable to the reserved categories must submit VALID requisite certificate(s) in the prescribed

proforma by the competent authority for availing such reservation.

- f. A person seeking appointment on the basis of reservation to OBC (Non-Creamy Layer) CENTRE LIST must ensure that he/she possesses the VALID caste/Community certificate (Applicable for Centre List only) and does not fall in creamy layer. The requisite certificate must be VALID as on the Cut-Off date.
- g. Caste certificate in the prescribed proforma has to be produced by the candidate seeking reservation as SC/ ST/ OBC (Non-Creamy Layer) CENTRE LIST from the Competent Authority, indicating clearly candidate's caste, the Act/ order under which the caste is recognized as SC/ ST/ OBC (Non-Creamy Layer) CENTRE LIST and the village/ town that candidate is ordinarily a resident of. A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidate belongs is included in the list of reserved communities issued by the Central Government.
- h. SC/ ST/ OBC (Non-Creamy Layer) CENTRE LIST/EWS candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved vacancies. Such candidate(s) will be accommodated against the un-reserved vacancies earmarked for UR category. The reserved vacancies will be filled up separately from amongst the eligible SC/ST/OBC (Non-Creamy Layer) centre list and EWS candidates.
- i. SC/ ST/ OBC (Non-Creamy Layer) CENTRE LIST and EWS candidates who qualify on the basis of relaxed standards viz age limit, Percentage of Marks in Matriculation, minimum prescribed Cut off marks, and experience or qualification, extended Zone of consideration etc, irrespective of his /her merit position will be counted against reserved vacancies and not against UR vacancies.
- j. The nature of reservation for ESM & PwBD is Horizontal- A General category ESM/PwBD will be adjusted against UR, OBC category ESM/PwBD will be adjusted against vacancies reserved for OBC-NCL and ESM/PwBD candidates belonging to SC/ST caste category will be adjusted against vacancies reserved for SC & ST candidates.
- k. Ex- Servicemen who have already secured employment in Government Jobs in civil side in Group C & D posts on regular basis after availing of benefits of reservation given to Ex- Servicemen for their re-employment are not eligible for reservation in ESM category and Fee Concession. However, he/she can avail the benefit of reservation as Ex-Servicemen for subsequent employment if he/she immediately after joining civil employment, given self-declaration/undertaking to the concerned employer about the date wise details of applications for various vacancies for which he/she had applied for before joining the initial civil employment as mentioned in the OM No 36034/1/2014-Estt. (Res) dated 14/08/2014, issued by DOP&T.
- l. Candidates belonging to Economically Weaker Sections (EWS) will have to submit a copy of valid Income & Asset certificate issued by the competent authority as per OM No. 36039/1/2019-Estt (Res) dated 31.01.2019 of DoPT, Ministry of PPG&P, Govt. of India on the basis of gross annual income of Financial Year 2025-2026 which is valid for the Financial Year 2026-2027.
- m. Reservations for persons with benchmark disabilities will be given as provided in the RPwD Act 2016(Amended from time to time).
- n. Degree of benchmark disability for reservation and competent authority for issue of disability certificate: - Only such persons would be eligible for relaxation in conditions/ reservations in posts who suffer from not less than 40% of relevant benchmark disability. Those Persons with benchmark disabilities (PwBD) who have availed the relaxation and /or reservation and shortlisted for document verification have to submit the original certificate of disability issued by the competent authority as per the prescribed form under chapter 7 of Rights of Persons with Disabilities Rules, 2017. The existing certificates of disabilities issued under the PWD Act 1995 (since repealed) shall continue to be valid for the period specified therein.
- o. In case of Persons with benchmark disabilities (PwBD), the facility of Scribe shall be given / opted for if so desired by the person, if applicable as per the relevant provisions of Act / Rules / Guidelines of Govt. of India (Refer OM F No. 34-02/2015-DD-III dated 29.08.2018 issued by Under Secretary to the GoI, Ministry of Social Justice & Empowerment). Scribe certificate, as applicable, in the prescribed format of APPENDIX-I & APPENDIX-II as provided in this employment notice/advertisement has to be produced by the candidate(s) at the time of reporting for CBT.

## **8. APPLICATION FEE:**

Candidate(s) will have to make the payment of Application Fees through the Online Mode only as under:

<b>Unreserved (UR) /OBC- Non-Creamy Layer / EWS</b>	<b>Rs. 1000.00/- plus applicable GST of Rs. 180/- totaling Rs. 1180/- (Rupees One Thousand One Hundred Eighty Only)</b>
<b>SC/ ST/ ESM / PwBD/ Departmental Candidates</b>	<b>Nil</b>

**Note 1:** Applications without the prescribed fee will not be entertained and summarily rejected.

No representation against such rejection would be entertained.

**Note 2:** Fee once paid shall neither be refunded nor be adjusted under any circumstances.

**Note 3:** Any tax or Bank charges other than the application fees will be borne by the candidate.

**Note 4:** Application fee will be paid through online mode only. There will be no other mode for payment of application fee. NCL will not be responsible, in case a candidate deposits the fee in any wrong account.

## **9. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:**

- At the time of Computer Based Test, if a candidate is found guilty of using unfair means or impersonating or misbehaving in the examination hall or resorting to any other unfair means in connection with his/her candidature for the selection; or obtaining support of his/ her candidature by any means, such candidates will be liable to criminal prosecution and will be disqualified from the Computer Based Test. The Company may also debar such candidates from participating in any selection process in the Company in future.
- If it is detected that any candidate has furnished any false information / particulars with regard to his/her qualification, Category/caste and experience in the Application Form or in any document and/ or misrepresented / suppressed any material fact in the application form, for securing appointment, his/ her service will be terminated forth with during probation period or even after confirmation of the service.
- Canvassing in any form will be treated as dis-qualification.

## **10. SELECTION PROCESS:**

- Eligible candidates meeting the minimum eligibility criteria as on the Cut-Off Date as specified in this Employment Notice/Advertisement will be required to appear for a Computer Based Test. The selection will be based on a candidate's relative score in the Computer Based Test.
- Candidates will be allowed to appear in the Computer Based Test merely on the basis of their declaration regarding their eligibility as mentioned in the online application form. Scrutiny/ Verification of the claims of the candidate(s) of their eligibility for a post applied will be done post declaration of result of the Computer Based Test. Such scrutiny/ verification will be done only for those candidates who shall pass the Computer Based Test as per the laid down cut-off marks (Minimum Qualifying Marks).
- For HEMM Operator (Trainee)** - Computer Based Test will be conducted for selection of Candidates for the post of HEMM Operator (Trainee).The Computer Based Test will be of 100 Marks for 90 minutes duration (in one sitting) common for all posts of HEMM Operator (Trainee).The Merit for filling the posts will be prepared on the scores of candidates in the Computer Based Test of 100 marks. Each question will carry 01 mark and there is no penalty for wrong answer. No marks will be awarded for un-attempted questions. The question paper shall be bilingual i.e. in English and Hindi only. However, in case of any error/ambiguity in Hindi version, the English version of the question shall be valid and final.

- d. **For Paramedical Staff and Overseer (Civil)** - Computer Based Test will be conducted separately for each post. The Computer Based Test will be of 100 Marks for 90 minutes duration (in one sitting), comprising two sections (Section-A & Section-B); Section 'A' will consist of technical knowledge (discipline related) with 70 multiple choice questions (MCQs) and Section 'B' will consist of General Knowledge, General Awareness, Reasoning, Verbal & Mental Ability and Quantitative Aptitude with 30 marks multiple choice questions (MCQs). Each question will carry 01 mark and there is no penalty for wrong answer. No marks will be awarded for un-attempted questions. The question paper shall be bilingual i.e. in English and Hindi only. However, in case of any error/ambiguity in Hindi version, the English version of the question shall be valid and final.
- e. Indicative syllabus for the Computer Based Test are attached as **Annexure-A, B & C**.
- f. **TEST CITIES:** The Computer Based Test will be held at Test Cities as mentioned in the online application form. Candidates may opt for the Test Cities from the list as per their preference and the same cannot be changed after the online application form is submitted. NCL reserves the right to allocate any test city or change the Test city opted by the candidate. NCL reserves the right to add or delete any cities(s) from the list based on the number of applicants.
- g. Selection of candidates in the merit panel will be subject to securing of cut-off marks (*Minimum Qualifying Marks*) in the Computer Based Test for the concerned position with respect to their category and fulfilling prescribed eligibility criteria as mentioned below:

Posts	Maximum Marks	Category of Candidates	Minimum Cut-Off Marks required for Selection out of Maximum Marks
All Notified Posts	100	UR/ EWS	50 Marks
		SC/ ST/ ESM/ OBC-NCL/ PwBD	40 Marks

- h. For all HEMM posts, in cases where more than one candidate secures equal marks in the Computer Based Test conducted for the posts, tie will be resolved by applying the following methods one after another: (i) Percentage of Marks scored by the Candidates in their matriculation by preferring the candidate with Higher percentage; then (ii) Date of Birth, by preferring older candidates; and then (iii) Alphabetical order in which names (As Mentioned in the Matriculation certificate) of the candidates appears.
- i. For all Paramedical posts other than 'Jr. Technician (ECG) (Trainee) T&S Gr D' in cases where more than one candidate secures equal marks in the Computer Based Test conducted for the posts, tie will be resolved by applying the following methods one after another: (i) The candidate with higher score in Section-A will be preferred; Then (ii) Date of Birth, with older candidates, will be preferred; Then (iii) Alphabetical order in which names of the candidates appears.
- j. For the post of 'Jr. Technician (ECG) (Trainee) T&S Gr D' in cases where more than one candidate secure the equal marks in Computer Based Test conducted for the posts, tie will be resolved by applying the following methods one after another: (i) Candidate possessing graduation (Over the prescribed 10+2/ Intermediate/ Higher Secondary) qualification will be preferred (Degree higher to graduation will not be entertained for resolving tie.); then (ii) The candidate with higher score in Section-A will be preferred then (iii) Date of Birth, with older candidates, will be preferred; Then (iv) Alphabetical order in which names of the candidates appears.
- k. For the post of Overseer (Civil), In cases where more than one candidate secures equal marks in the Computer Based Test conducted for the posts, tie will be resolved by applying the following methods one after another: (i) The candidate with higher score in Section-A will be preferred; Then (ii) Date of Birth, with older candidates, will be preferred; Then (iii) Alphabetical order in which names of the candidates appears.
- l. Result of the Computer Based Test will be published on NCL website as early as possible after successful completion of the Computer Based Test.

- m. Such candidates who would score equal or above the Minimum Qualifying Marks would only be notified for appearing for scrutiny/ verification of their testimonials supporting their claim of candidature, in the order of their marks scored in the Computer Based Test for all posts separately up to the extent the positions remain un-filled. The candidates shall have to appear along with all original certificates/ documents as per eligibility criteria notified in this employment notice/advertisement for scrutiny/ verification. The date, time and venue for scrutiny/ verification would be notified on NCL website and the candidates shall have to report accordingly. In the event of failure to report with all original certificates and testimonials within the stipulated time, the candidature of such candidate shall stand cancelled automatically without further notice.
- n. Provisional merit panels of candidates who secure the requisite cut-off marks stipulated above and fulfilling the eligibility criteria will be published, in the order of marks scored, after resolving tie as prescribed, on NCL website in respect of different Posts.
- o. Different Posts of HEMM Operator (Trainee) will be filled in the following order of Posts, with candidates in the order of their Merit Position, the candidates fulfill the qualification and subject to other eligibility conditions as provided in this Employment Notice/Advertisement. The decision of NCL Management in this regard shall be final and binding on all candidates.
  - 1. Dumper Operator (Trainee)
  - 2. then; Surface Minor Operator (Trainee),
  - 3. then; Dozer Operator (Trainee),
  - 4. then; Pay Loader Operator (Trainee),
  - 5. then; Grader Operator (Trainee) and
  - 6. finally; Crane (Trainee)
- p. Provisional appointment letters will be issued to the successful candidates as per their relative merit position, their eligibility for the post and with due consideration of the reservation for reserved category candidates.
- q. If it is found during the Scrutiny/ Verification, or during the course of probation/training, or even during the course of employment, that the candidate is not fulfilling the eligibility criteria in any respect, his/her candidature/ appointment shall be cancelled.

#### **11. GENERAL INSTRUCTIONS FOR CANDIDATES:**

- a. A candidate can apply for any one of the posts notified in the Employment Notice/Advertisement as provided in 'Table A, B & C'. If a candidate applies for multiple positions his/her candidature for recruitment against this notification will be cancelled.
- b. The qualification should be recognized by AICTE/ UGC/ appropriate Indian Statutory Authorities for the post of Overseer (Civil).
- c. Before submitting the online application form, the candidate must ensure that he/ she fulfills all the eligibility criteria and other norms mentioned in the Employment Notice/Advertisement. He/ she may cross check the information such as Date of Birth, Category, Contact Details, and Qualifications etc. furnished in the application form before finally submitting the same online as no correction would be possible later and no correspondence will be considered in this regard.
- d. Decision of NCL management regarding eligibility criteria, acceptance or rejection of applications, mode of selection to the notified posts etc. shall be final and binding on all candidates. Mere fulfilling of minimum qualification and job requirements will not vest any right on candidates for being called for Computer Based Test / document verification. No correspondence will be entertained for candidature declared ineligible.
- e. Mere issuance of Admit Card to a candidate will not imply that his/ her candidature has been finally cleared by NCL. The candidature shall remain provisional till such time NCL verifies the eligibility conditions with reference to original documents after the candidate qualifies in the Computer Based Test.
- f. Candidates should ensure their eligibility at the time of applying online. In case it is found at any stage

of the selection process or even after the appointment that the candidate has submitted false or incorrect information or suppressed any relevant information/ material facts or does not fulfill the eligibility criteria, his/her candidature/ service is liable for rejection/ termination without notice.

- g. No relaxation in the minimum educational qualification is admissible for any category of candidate.
- h. Wherever Grade (CGPA/ OGPA/ DGPA etc.) is awarded, a certificate duly issued by concerned Board/University for conversion of Grade to percentage is to be produced by the candidate at the time of Scrutiny/ Verification of original documents.
- i. Age and all other eligibility criteria shall be reckoned as on the Cut-Off Date as prescribed under this employment notice/advertisement.
- j. Candidates should carefully fill up their category (UR/ SC/ ST/ OBC/ Ex-Servicemen/ EWSs / PwBD etc.) in the Online Application form. No change of category shall be allowed at later stage of selection process and the candidature of such applicants shall be rejected.
- k. At the time of document verification, the Ex-servicemen must produce discharge certificate or other relevant certificate issued by Army / Navy / Air Force of Indian Union for availing the benefit of Ex-Servicemen in terms of Ex-servicemen (Re-employment in Central Civil Service and Posts) Amendment Rules, 1986.
- l. All documents (Caste Certificate, Educational Qualification, EWS certificate, PwBD certificate, Registration in Nursing Council of India etc.) as per applicability and as provided by the candidate will be verified from the office of issuing authority and candidature will be cancelled if the certificates are not found satisfactory/ genuine at any subsequent stage of Computer Based Test.
- m. ***The candidates must have an active E-mail Id & Mobile number which must remain valid for at least next one year. All correspondences with the candidates shall be done either through registered e-mail id or mobile number (as may be necessary) and all general information/notice shall be provided through NCL website. However, admit card will be provided only through NCL website and the candidates will have to download the admit card.*** The responsibilities of receiving, downloading and printing of application form, admit card and other information shall be of candidates. NCL will not be responsible for any loss of document due to invalid/ wrong/ incomplete contact details provided by the candidate or for delay/ non-receipt of information. In case of any problems faced by the candidates in filling up the online application form they may refer the "Help Desk Option" available in the individual login portal. For queries other than the online application form, candidates may write only to e-mail Id: [rectt.ncl@coalindia.in](mailto:rectt.ncl@coalindia.in)
- n. Candidates are advised to apply much before the last date for submission of online application form mentioned in this employment notice/advertisement to avoid last minute network congestion.
- o. NCL will not take any responsibility for the candidates not being able to submit their online application form within the prescribed last dates on account of any reasons beyond the control of NCL.
- p. Response query management will be made operational on the NCL website after 04 days from the completion of Computer Based Test for inviting comments/objections from candidates, if any. The link for objection management will be hosted for 04 days only. Objections through any other mode will not be entertained.
- q. NCL reserves the right to shortlist candidates for Computer Based Test, reschedule the test date & venue etc. or alter any of the advertised condition depending upon the circumstances.
- r. NCL will not bear any liability on account of service bond/salary/leave salary/pension contribution, etc, if any, of previous employment of any candidate already working in Central Govt. /State Govt./ Autonomous Body/ Public Sector Undertaking.
- s. Candidates employed in Govt./ Semi Govt./ Public Sector Undertaking (including departmental candidates i.e. employees of CIL and its subsidiaries) / Autonomous Bodies are required to produce 'No Objection Certificate' at the time of Scrutiny /Verification of original documents if shortlisted. Such candidates on final selection shall have to resign from their present job before joining NCL.
- t. Selected candidates could be posted in any of the Mines/Establishments/ dispensary/hospital of NCL and are liable to be transferred to other subsidiaries of Coal India Limited any time during their service as may be required.

- u. Appointment of selected candidates will be subjected to being found medically fit in the Company's Medical Examination as per the laid down Rules related to Medical Examination of CIL. The candidates are advised to go through the CIL's Medical Attendance Rule available on CIL's website and ensure that they meet the medical / physical standard to avoid any disappointment in Medical Examination.
- v. Selection of candidate shall be provisional and subject to verification of documents relating to eligibility criteria, character, antecedents and other documents submitted by the candidates and is also subject to his/ her meeting other requirements applicable for appointment under the rules of NCL.
- w. Appointment of the candidate in NCL will be subject to verification of Character & Antecedents by the prescribed authorities and if any discrepancy /fact is suppressed, the candidature of the candidate will be cancelled and decision of NCL in this regard will be final and binding.
- x. The date of Computer Based Test and other details will be subsequently informed through NCL website. Candidates will have to appear at the Centre/ Venue allotted to them by NCL for the Computer Based Test. No change in Centre/Venue is permissible and no application shall be entertained in this regard.
- y. In case of requirement, the Computer Based Test may be conducted in multiple shifts. In such case, the following appropriate Score Normalization Formula for normalization of Computer Based Test scores will be adopted as mentioned below:

<b>Normalized score for each candidate (Xn) = <math>X_n = (S2/S1)*(X - X_{av}) + Y_{av}</math></b>	
<b>S2</b>	Is the SD of the shift with the Highest Average Score taken as Base for normalization (Criteria for choosing the base for normalization is generally taken as the shift with 'Highest Average' of raw scores)
<b>S1</b>	Standard Deviation for the corresponding shift (to be scaled to S2)
<b>X</b>	Raw score of a candidate
<b>Xav</b>	Simple average of the shift
<b>Yav</b>	Average corresponding to shift with highest Average (taken as Base for normalization)

- z. SC/ ST candidates called for Computer Based Test will be paid up to 2<sup>nd</sup> Class Non-AC fare as per rules. However, they have to submit their claims in duly filled appropriate TA Claim format provided with this employment notice/advertisement (at the end) along with all desired enclosures like caste certificate, photocopy of Onward (mandatory) and return Journey (optional) of railway ticket / bus receipt ticket to the invigilator after attempting Computer Based Test only, subsequent claims as well as claims with incomplete information will not be entertained. The distance of examination centre will be calculated from the permanent address of the candidate or from place of actual journey whichever is shorter. In case, candidate has submitted only onward journey ticket and not submitted the return journey tickets then the claims will be considered up to the double of onward journey fare and that will be paid as per rule.
- aa. No TA/ DA will be paid for appearing in the scrutiny/ verification of certificates and documents or for joining on being selected except otherwise as provided in this employment notice/advertisement.
- bb. Candidate will appear for the Computer Based Test at the examination center at his/her own risk and Northern Coalfields Limited will not be responsible for any injury or losses etc.
- cc. NCL management reserves the right to modify/ alter/ restrict/ enlarge/ cancel the recruitment process, and revise the number of vacancies, at its discretion without assigning any reasons whatsoever. The decision of the NCL management will be final and no appeal will be entertained in this regard.
- dd. All future communication/ information regarding this recruitment will be made available on NCL website. Candidates are advised to check/ visit NCL website ([www.nclcil.in](http://www.nclcil.in)) regularly for further updates.

ee. Court of Jurisdiction for any dispute will be Hon'able MP High Court of Jabalpur M.P.

ff. In case of any ambiguity/confusion, English Version of Employment Notice/Advertisement will be considered valid.

## **12. HOW TO APPLY:**

- a. Candidates are advised to login into the official website of NCL by using URL [www.nclcil.in](http://www.nclcil.in).> Career> Recruitment> Employment Notice/Advertisement for Direct Recruitment of different posts of HEMM Operator (Trainee), Paramedical Staff and Overseer (Civil) >Apply online.
- b. Employment Notice/Advertisement is available in both English and Hindi. Candidates may select either of them at their convenience.
- c. Candidates are advised to go through the provisions of the complete Employment Notice/Advertisement carefully for assessing his/her eligibility.
- d. Candidates belonging to categories other than SC/ST/PwBD/Ex-Servicemen/Departmental Candidates are required to pay a non-refundable application fee of Rs. 1000.00/- plus applicable GST Rs. 180/- totaling Rs. 1180/- (Rupees One Thousand One Hundred Eighty Only) only through the online facility.
- e. While applying online, candidate needs to upload the following documents: -
  - Scanned copy of the recent passport size colour photograph (not older than 3 weeks in jpg/jpeg format).
  - Scanned copy of signature with Black ink pen (in jpg/jpeg format).
  - Scanned copy of Matriculation / Secondary Board level certificate in pdf format.
  - Candidates belonging to OBC (Non-Creamy Layer) / SC / ST/PwBD will have to upload self-attested copy of valid certificate in prescribed format.
  - Candidates belonging to Economically Weaker Sections (EWS) will have to upload self-attested copy of valid Income & Asset certificate issued by the competent authority as per OM No. 36039/1/2019-Estt (Res) dated 31.01.19 of DoPT, Ministry of PPG&P, Govt. of India on the basis of gross annual income of Financial Year 2025-2026 which is valid for the FY 2026-27.
  - Scanned copies of the documents (in pdf format) for the relevant post, as mentioned below:

<b>Sl. No</b>	<b>Name of the post</b>	<b>Documents to be uploaded</b>
1	All Posts of HEMM Operator (Trainee)	1. Matriculation /SSC/High School or equivalent passed from any recognized Board of Secondary /Higher Secondary Education of India State(s) 2. Valid HMV/ Transport License issued from any RTA/ RTO of Indian State(s).
2	Staff Nurse (Trainee), T&C Gr. C	1. 10+2 2. Recognized Bachelor of Nursing (B. Sc. Nursing)/ Recognized Diploma in General Nursing and Midwifery from recognized Institute approved by the Government. 3. Valid registration from any State Nursing Council.

3	Pharmacist (Trainee), T&C Gr. C	1. 10+2 with Science 2. Diploma in Pharmacy from an Institute recognized /approved by the Pharmacy Council/ Central/ state 3. Valid registration with Pharmacy Council under Pharmacy Act, 1948.
4	Technician (Pathological), (Trainee), T&C Gr. C	1. Diploma in Pathology from an institute recognized by the Government.
5	Technician (Dental), (Trainee), T&C Gr. D	1. Higher Secondary (10+2)/ Intermediate. 2. Diploma in Dentistry/Dental Technology from an institute recognized by the Govt.
6	Physiotherapist, (Trainee), T&C Gr. C	1. Diploma in Physiotherapy from an institute recognized by the Government (Minimum 3 years course).
7	Technician (Refraction/Optometry), (Trainee), T&C Gr. D	1. Higher Secondary (10+2)/ Intermediate. 2. Diploma in Refraction/Optometry from an institute recognized by the Govt
8	Technician (Radiographer), (Trainee), T&C Gr. C	1. Diploma in Radiography from an institute recognized by the Government.
9	Jr. Technician (ECG), (Trainee), T&C Gr. D	1. Higher Secondary (10+2)/ Intermediate. 2. Technician in a hospital under a Cardiologist/ Physician or in a reputed Nursing home having ECG service under a Cardiologist/ Physician.
10	Overseer (Civil)	1. Matriculation or equivalent examination(Passed) 2. Recognized Diploma in Civil Engg.(3 Years course).

- f. If more than one application is received from a candidate, most recent (current) application will be considered as final.
- g. Non-attachment of required/legible documents in the Online Application Form will be treated as incomplete application and will be rejected forthright. After filling all the required fields, the candidate has to ensure that the data furnished by him/ her is correct and then only he/she can submit the form since once the form is submitted no change is allowed in the later stage. Candidates are advised to keep the print out of the online application filled with them for future references.

### **13. SPECIAL NOTE:**

- a. A candidate neither need to Post/ Dispatch Hard copies of online application nor copies of relevant testimonials.  
A candidate will be allowed to appear in the Computer Based Test on the sole basis of his/ her declaration in the online application that he/ she has gone through the concerned employment notice/advertisement and fully understood all provisions, terms and conditions and is fulfilling all the eligibility criteria at the time of applying online.
- b. Mere issuance of admit card shall not be taken as confirmation of eligibility of a candidate by the Northern Coalfields Limited. Similarly securing the minimum qualifying marks in Computer Based Test does not confer any right on the candidate for claiming appointment. The merit for appointment shall be drawn on the basis of fulfilling all the eligibility criterion to be determined 'Documents Scrutiny Process' post publication of result of the Computer Based Test in terms of this employment notice/advertisement, in respect of those candidates, who score minimum qualifying marks(cut-off).
- c. ***Tentative date of downloading the admit card for eligible candidates, Tentative Date of Computer Based Test & Tentative date of declaration of results Will be intimated through official website of NCL***

#### **14. NCL's DECISION FINAL:**

The decision of NCL Management in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centers, selection and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

**General Manager (HR)/ (Rectt)  
NCL, Singrauli**

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#### **Disclaimer**

*Beware of touts and Job racketeers trying to deceive by false promises of securing Job in Northern Coalfields Limited (NCL) either through influence or by use of unfair and unethical means. NCL has not appointed any agent(s) or coaching advertisement for action on its behalf. Candidates are warned against any such claims being made by persons /Agencies. Candidates are selected purely as per Merit. Beware of unscrupulous elements and do not fall in their trap. Candidates attempting to influence NCL directly or indirectly shall be disqualified and legal action can be initiated against them.*

## अनुलग्नक - 'ए' /ANNEXURE -'A'

### Syllabus

#### Name of the Post- HEMM Operator (Trainee)

(100 questions, MCQ of one mark each) -100 Marks

(100 प्रश्न, वस्तुनिष्ठ बहुविकल्पीय प्रश्न प्रत्येक 1 अंक का)- 100 अंक

CBT will be Common Paper for all Operators posts, the syllabus is as follows: -

- 1. Road Signs & Signals:** Mandatory, Cautionary, Informatory signs.
- 2. Traffic Rules:** Overtaking, parking, stopping, use of horn, speed limits, lane discipline.
- 3. Motor Vehicle Act Basics:** Documents (RC, DL, Insurance, PUC), penalties, general road safety.
- 4. Elementary Knowledge of Machine:** Functioning of engine, Braking System, cooling system, steering system, tyres, Gear system -Manual and Automatic, indicators, lights, rear-view mirrors and other safety devices, basic knowledge of common type of lubricant, Auto Electric with knowledge of battery, alternator etc.
- 5. General Awareness/ Knowledge:** Current affairs, mental ability, reasoning, various Government Initiatives and Schemes etc. Awareness of Traffic rules & signals, Emission Standards, Driving rules, safety rules, meaning of different traffic signals, permissible speed at different location, Indian Emission standards for vehicles, Motor Vehicle Acts & Rules, General Science.
- 6. Basic Mathematical Aptitude:** 10th Standard Arithmetic calculations, distance, displacement, speed/ velocity, relative velocity, acceleration related problems, Triangles, Simple trigonometry, heights and distance, Average, Time and work, Simple and Compound interest etc.

**अनुलग्नक - 'बी' /ANNEXURE -'B'**

**Syllabus**

**Name of the Post- Paramedical Staff**

**Section A (1-70 questions, MCQ of one mark each) -70 Marks**

**खण्ड ए (1-70 प्रश्न, वस्तुनिष्ठ बहुविकल्पीय प्रश्न प्रत्येक 1 अंक का)- 70 अंक**

Questions related to technical knowledge of discipline as per current curriculum of Indian Universities/Institutes (Indicative syllabus has been given below) / भारतीय विश्वविद्यालयों/संस्थानों के वर्तमान पाठ्यक्रम के अनुसार तकनीकी ज्ञान से संबंधित प्रश्न (सांकेतिक पाठ्यक्रम नीचे दिया गया है)

Detailed Syllabus for Section A (Technical section specific to different post) has been given in subsequent pages.

**(1) Name of the Post: Staff Nurse (Trainee), T&S Gr C**

1. Nursing- An Introduction
  2. The Hospital, Medical and surgical asepsis, The Hospital House-Keeping
  3. Body Mechanics
  4. Preparation of Patient's Unit, Admission of a patient, Observation of the patient, Personal Hygiene, Nutrition, Comfort Measures, Elimination, Hot and cold Applications, Administration of Medicines, Injections
  5. Discharge of Patient from Hospital
  6. The Nursing Process, Care of unconscious patients, Nursing care of the aged.
  7. Growth and Development of Adult (Anatomy).
  8. Nursing care of Cardiovascular System disorders.
  9. Nursing care of Respiratory System disorders.
  10. Nursing care of Gastrointestinal System disorders.
  11. Nursing care of endocrine System disorders.
  12. Nursing care of Integumentary System disorders.
  13. Nursing care of Neuromusculoskeletal System disorders.
  14. Nursing care of Urinary/Reproductive System disorders.
  15. Nursing care of Infectious disease.
  16. Mental Health and Psychiatric Nursing.
  17. Anatomy & Physiology.
  18. Pregnancy: Abnormalities of Pregnancy, Normal Labor, Abnormal Labor.
  19. Puerperium
  20. The Newborn baby.
  21. Miscellaneous
- Etc. as per the courses offered by the Recognized Institutes.

**(2) Name of the Post: Pharmacist (Trainee), T&S Gr C**

1. Introduction to different dosage forms.
2. Metrology, Packaging of pharmaceuticals, Size separation by sifting, Clarification and Filtration, Acids, Bases, and Buffers, Antioxidants, Gastrointestinal agents, Topical Agents, Dental Products, Pharmacognosy, Definition, history, and scope of Pharmacognosy.
3. Pharmaceutical aids, various systems of classification of drugs and natural origin, Adulteration and drug evaluation, Introduction to Biochemistry, Carbohydrates, Lipids, Vitamins, Enzymes, Therapeutics.

4. Scope of Anatomy and Physiology, Elementary Tissues, Skeletal Systems, Cardiovascular Systems, Respiratory Systems, Muscular Systems, Concept of Health, Nutrition and Health, First aid, Environment and Health.
5. Fundamental Principles of Microbiology, Communicable Diseases, Reading and understanding prescriptions, Study of various types of incompatibilities, Posology, Dispensed Medications, Types of Powders, Lipids and Dosage forms.
6. Introduction of nomenclature of organic chemical systems, Antiseptics and disinfectants, Antileprotic Drugs, Antibiotics, Hypnotics, Introduction to pharmacology, Scope of pharmacology, Drugs: their advantages and disadvantages, General mechanism of drug action, Drugs acting on the central nervous system, Origin and nature of pharmaceutical legislation in India, Principles and significance of professional ethics, Pharmacy Act, 1948.
7. The Drugs and Cosmetics Act, 1940, The Drugs and Magic Remedies Act, 1954, Introduction, Drug house management, Definition, function, and classification of Hospitals, Hospital pharmacy, the drug distribution system in the hospital, Manufacturing, Drug Information Service, Introduction to Clinical Pharmacy, Modern dispensing aspects.
8. General Pharmacy, Pharmacokinetics, Pharmacodynamics, Classification and pharmacological aspects of drugs, Uses of common drugs, Drug of toxicity  
Etc. as per the courses offered by the Recognized Institutes.

**(3) Name of the Post: Technician (Pathological) Trainee, T&S Gr C**

1. Sample collection
2. Sterilization
3. Hematology
4. Clinical pathology (urine examination, stool examination, sputum examination, semen examination, body fluids examination)
5. Biochemistry
6. Microbiology
7. Histopathology
8. Virology
9. Blood banking
10. Serology
11. Skin test
12. Measurement and volume  
Etc. as per the courses offered by the Recognized Institutes

**(4) Name of the Post: Technician (Dental) Trainee, T&S Gr D**

1. Applied Physics & Mechanics
  2. Applied Chemistry
  3. Applied Oral anatomy
  4. Dental Materials & Metallurgy
  5. Dental Mechanics
  6. Basic Knowledge of Computers and Medical Record Management.
- Etc. as per the courses offered by the Recognized Institutes

**(5) Name of the Post: Physiotherapist (Trainee), T&S Gr C**

1. Human Anatomy
2. Human Physiology
3. Pathology
4. Pharmacology
5. Psychology
6. Medical and Surgical Condition
7. Biomechanics
8. Kinesiology
9. Disability Prevention
10. Rehabilitation

Etc. as per the courses offered by the Recognized Institutes

**(6) Name of the Post: Technician (Refraction/Optomety) (Trainee), T&S Grade D**

1. **Ocular Anatomy & Physiology:** Structure and function of the eye, visual pathways, maintenance of corneal transparency, and aqueous humor dynamics.
2. **Physical & Geometrical Optics:** Laws of reflection/refraction, lens theories (concave, convex, toric), prisms, and mirror systems.
3. **Visual Science:** Visual acuity, accommodation, convergence, color vision, visual fields, low vision aids.
4. **Refraction & Visual Optics:** Types of refractive errors (Myopia, Hypermetropia, Astigmatism, Presbyopia).
  - Methods of Objective Refraction (Retinoscopy) and Subjective Refraction.
  - Accommodation and Convergence.

5. **Ophthalmic Instruments:** Handling and calibration of Slit Lamp, Auto refractor, Lensometer, Tonometer, and Keratometer.
6. **Ocular Diseases:** Recognition of common conditions like Cataract, Glaucoma, Conjunctivitis, and Retinal disorders.
7. **Contact Lenses & Low Vision Aids:** Basics of fitting, types of lenses, and assistive devices for the visually impaired.
8. **Binocular Vision & Squint:** Assessment of ocular motility and non-surgical management of squint.
9. **Patient Care:** Basic ophthalmic procedure, tonometry, syringing, terometry, operating fundus camera, B scan, AB scan, teratometer, corneal staining.
10. **Sterilization & Maintenance of eye instrument:** Basics about sterilization & methods of sterilization of eye instruments.  
Etc. as per the courses offered by the Recognized Institutes.

**(7) Name of the Post: Technician (Radiographer) Trainee T&S Gr C: -**

1. Basic Radiographic technique
2. Image production and evaluation
3. Radiation physics including radiation protection
4. Equipment operation, newer development and quality control
5. Patient care and education
6. Anatomy of human body  
Etc. as per the courses offered by the Recognized Institutes.

**(8) Name of the Post: Jr. Technician (ECG) Trainee, T&S Gr D:**

1. Definition of the key terms for electrocardiography. Intro to Anatomy/Physiology of Cardiovascular System, Cardiac Cycle, Conduction, pathways, The ECG Aide/Tech Role
2. The electrical conduction system of the heart
3. Recognition, Explanation & the significance of waves, rhythms and artifacts produced by the 12-lead ECG, Name of the standard 12 leads and describe what area of the heart each lead represents.
4. Operation and Maintenance of electrocardiogram equipment. Single-channel or multichannel electrocardiograph.
5. Different types of artifact and its elimination.
6. Reading ECGs using a standard procedure.
7. Effect of medications and electrolyte disturbances which may cause changes to an ECG. Identification of the different types of abnormalities that can be determined from an ECG.
8. Explain the need for a Holter monitor, a treadmill stress test and a thallium stress test.

9. Describe how to use a Holter monitor with a patient.
10. The Purpose of Electrocardiograms, ECG terminology, Equipment/supplies required for ECG, Orientation of ECG exam room/lab, ECG instrumentation, Lead placement, Vectors, Normal ECGs, calculating rate, Introduce rhythms, Patient Preparation for ECG test.
11. Finding Heartbeat, Performing ECGs, Identifying Rhythms, Common Dysrhythmia
12. Charting ECGs, Reading ECGs, recognize interferences/malfunctions Correction of interferences/malfunctions, Recognizing, responding to, reporting emergencies, Emergency response in lab setting, ECG technique, rhythms, rates, charting, lead placement, patient preparation & education.
13. Description of machine types, description of papers, Description of jelly, Techniques of ECG recording, ECG of a Patient with pacemaker, Interpretation of Normal & Abnormal ECG  
Etc. as per the courses offered by the Recognized Institutes.

Mahabharti.in

**Section B (30 MCQ of one mark each) - 30 Marks**

**खण्ड बी (एक-एक अंक के 30 बहुविकल्पीय प्रश्न) - 30 अंक**

This section is common for all Posts, will carry 30 questions belonging to / यह अनुभाग सभी पदों के लिए समान है, जिसमें 30 प्रश्न होंगे:

- I. **General Knowledge** - About India and its international relations, General Science, Indian Geography, Indian Economy, Art and Culture and Indian History, etc/ सामान्य ज्ञान - भारत और उसके अंतरराष्ट्रीय संबंध, सामान्य विज्ञान, भारतीय भूगोल, भारतीय अर्थव्यवस्था, कला और संस्कृति और भारतीय इतिहास आदि।
- II. **General Awareness** - About Sports, Defence, Books, Prizes, About Indian democracy, Current Affairs (Sports, Defence, Books, Prizes) and Indian Polity, etc./ सामान्य जागरूकता - खेल, रक्षा, पुस्तकें, पुरस्कार, भारतीय लोकतंत्र के बारे में, करंट अफेयर्स (खेल, रक्षा, पुस्तकें, पुरस्कार) और भारतीय राजनीति, आदि।
- III. **Reasoning, Verbal & Mental Ability** - Synonym & Antonym (Hindi/English), Grammar, Relationship etc./ तर्क, मौखिक और मानसिक क्षमता - पर्यायवाची और विलोम (हिंदी/अंग्रेजी), व्याकरण, संबंध इत्यादि।
- IV. **Quantitative Aptitude** - Work relationship, Profit & Loss, Speed etc / मात्रात्मक रुझान - वर्क रिलेशनशिप, लाभ एवं हानि, गति इत्यादि।

**अनुलग्नक - 'सी' /ANNEXURE -'C'**

**Syllabus**

**Name of the Post- Overseer (Civil)**

**Section A (1-70 questions, MCQ of one mark each) -70 Marks**

**खण्ड ए (1-70 प्रश्न, वस्तुनिष्ठ बहुविकल्पीय प्रश्न प्रत्येक 1 अंक का)- 70 अंक**

Questions related to technical knowledge of discipline as per current curriculum of Indian Universities/Institutes (Indicative syllabus has been given below) / भारतीय विश्वविद्यालयों/संस्थानों के वर्तमान पाठ्यक्रम के अनुसार तकनीकी ज्ञान से संबंधित प्रश्न (सांकेतिक पाठ्यक्रम नीचे दिया गया है)

Detailed Syllabus for Section A (Technical section specific to different post) has been given in subsequent pages.

## **Name of the Post- Overseer (Civil) Grade-C**

1. **Civil Engineering Building Materials:** Physical and Chemical properties, classification, standard tests, uses and manufacture/quarrying of materials e.g. building stones, silicate based materials, cement, asbestos products, timber and wood based products, laminates, bituminous materials, paints, varnishes, etc.
2. **Estimating, Costing and Valuation:** Estimate, glossary of technical terms, analysis of rates, methods and unit of measurement, Items of work – earthwork, Brick work (Modular & Traditional bricks), RCC work, Shuttering, Timber work, Painting, Flooring, Plastering. Boundary wall, Brick building, Water-Tank, Septic tank, bar bending schedule, Centre line method, Mid-section formula, Trapezoidal
3. Formula, Simpson's rule. Cost estimate of Septic tank, flexible pavements, Tube well, isolated and combined footings, Steel Truss, Piles and pile-caps. Valuation – Value and cost, scrap value, salvage value, assessed value, sinking fund, depreciation and obsolescence, methods of valuation.
4. **Surveying:** Principles of surveying, measurement of distance, chain surveying, working of prismatic compass, compass traversing, bearings, local attraction, plane table surveying, theodolite traversing, adjustment of theodolite, Levelling, Definition of terms used in levelling, contouring, curvature and refraction corrections, temporary and permanent adjustments of dumpy level, methods of
5. Contouring, uses of contour map, tachometric survey, curve setting, earth work calculation, advanced surveying equipment.
6. **Soil Mechanics:** Origin of soil, Definitions-void ratio, porosity, degree of saturation, water content, specific gravity of soil grains, unit weights, density index and interrelationship of different parameters, Grain size distribution curves and their uses. Index properties of soils, Atterberg's limits, ISI soil classification and plasticity chart. Permeability of soil, coefficient of permeability, determination of coefficient of permeability, Unconfined and confined aquifers, effective stress, quick sand, consolidation of soils, Principles of consolidation, degree of consolidation, pre-consolidation pressure, normally consolidated soil, e-log p curve, computation of ultimate settlement. Shear strength of soils, direct shear test, Vane shear test, Triaxial test. Soil compaction, Laboratory compaction test, Maximum dry density and optimum moisture content, earth pressure theories, active and passive earth pressures, bearing capacity of soils, plate load test, standard penetration test.
7. **Hydraulics:** Fluid properties, hydrostatics, measurements of flow, Bernoulli's theorem and its application, flow through pipes, flow in open channels, weirs, flumes, spillways, pumps and turbines.
8. **Irrigation Engineering:** Definition, necessity, benefits, types and methods of irrigation, Hydrology –Measurement of rainfall, run off coefficient, rain gauge, losses from precipitation – evaporation, infiltration, etc. Water requirement of crops, duty, delta and base period, Command area, Time factor, Crop ratio, Overlap allowance,

- Irrigation efficiencies. Different type of canals, types of canal irrigation, loss of water in canals. Canal lining – types and advantages. Shallow and deep to wells, yield from a well. Weir and barrage, Failure of weirs and permeable foundation, Slit and Scour, Kennedy's theory of critical velocity. Lacey's theory of uniform flow. Definition of flood, causes and effects, methods of flood control, water logging, preventive measure. Land reclamation, Characteristics of affecting
9. Fertility of soils, purposes, methods, description of land and reclamation processes.
  10. **Transportation Engineering:** Highway Engineering – cross sectional elements, geometric design, types of pavements, pavement materials – aggregates and bitumen, different tests, Design of flexible and rigid pavements – Water Bound Macadam (WBM) and Wet Mix Macadam (WMM), Gravel Road, Bituminous construction, Rigid pavement, pavement maintenance, Highway drainage, Railway
  11. Engineering- Components of permanent way – sleepers, ballast, fixtures and fastening, track geometry, points and crossings, track junction, stations and yards. Traffic Engineering – Different traffic survey, speed-flow-density and their interrelationships, intersections and interchanges, traffic signals, traffic operation, traffic signs and markings, road safety.
  12. **Environmental Engineering:** Quality of water, source of water supply, purification of water, distribution of water, need of sanitation, sewerage systems, sewer appurtenances, sewage and effluent treatments. Surface water drainage. Solid waste management – types, effects, engineered management system. Air pollution – pollutants, causes, effects, control.
  13. **Theory of structures:** Elasticity constants, types of beams – determinate and indeterminate, bending moment and shear force diagrams of simply supported, cantilever and over hanging beams. Moment of area and moment of inertia for rectangular & circular sections, bending moment and shear stress for tee, channel and compound sections, chimneys, dams and retaining walls, eccentric loads, slope.
  14. Deflection of simply supported and cantilever beams, critical load and columns, Torsion of circular section.
  15. **Concrete Technology:** Properties, Advantages and uses of concrete, cement aggregates, importance of water quality, water cement ratio, workability, mix design, storage, batching, mixing, placement, compaction, finishing and curing of concrete, quality control of concrete, hot weather and cold weather concreting, repair and maintenance of concrete structures.
  16. **RCC Design:** RCC beams-flexural strength, shear strength, bond strength, design of singly reinforced and double reinforced beams, cantilever beams, T-beams, lintels, One way and two way slabs, isolated footings, Reinforced brick works, columns, staircases, retaining wall, water tanks.
  17. **Steel Design:** Steel design and construction of steel columns, beams, roof trusses, plate girders.

**Section B (30 MCQ of one mark each) - 30 Marks**

**खण्ड बी (एक-एक अंक के 30 बहुविकल्पीय प्रश्न) - 30 अंक**

This section, will carry 30 questions / इस अनुभाग 30 प्रश्न होंगे:

- I. **General Knowledge** - About India and its international relations, General Science ,Indian Geography, Indian Economy, Art and Culture and Indian History, etc/ सामान्य ज्ञान - भारत और उसके अंतरराष्ट्रीय संबंध, सामान्य विज्ञान, भारतीय भूगोल, भारतीय अर्थव्यवस्था , कला और संस्कृति और भारतीय इतिहास आदि।
- II. **General Awareness** - About Sports, Defence, Books, Prizes, About Indian democracy, Current Affairs (Sports, Defence, Books, Prizes) and Indian Polity, etc./ सामान्य जागरूकता - खेल, रक्षा, पुस्तकें, पुरस्कार, भारतीय लोकतंत्र के बारे में, करंट अफेयर्स (खेल, रक्षा, पुस्तकें, पुरस्कार) और भारतीय राजनीति, आदि।
- III. **Reasoning, Verbal & Mental Ability** - Synonym & Antonym (Hindi/English), Grammar, Relationship etc./ तर्क, मौखिक और मानसिक क्षमता - पर्यायवाची और विलोम (हिंदी/अंग्रेजी), व्याकरण, संबंध इत्यादि ।
- IV. **Quantitative Aptitude** - Work relationship, Profit & Loss, Speed etc / मात्रात्मक रुझान - वर्क रिलेशनशिप, लाभ एवं हानि, गति इत्यादि।

## PRESCRIBED PROFORMAE

### Performa-I

**The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India**

This is to certify that Shri/Shrimati/Kumari\*.....  
son/daughter\* of ..... of village/town\*  
..... in District/Division\* ..... of the  
State/Union Territory\* ..... belongs to the..... caste/tribe\* which is  
recognised as a Scheduled Caste/Scheduled Tribe\* under:—

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati\*..... Father/Mother of Shri/Shrimati/Kumari ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... who belongs to the caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the ..... dated .....

% 3. Shri/Shrimati/Kumari\* ..... and/or\* his/her\* family ordinarily resides in village/town\* ..... of ..... District/Division\* of the State/Union Territory\* of.....

Signature.....  
\*\*Designation.....

(With Seal of Office)  
State/Union Territory\*

Place: .....

Date: .....

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of \_\_\_\_\_ village/town \_\_\_\_\_ in \_\_\_\_\_ District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_\*. Shri/Smt./Kumari \_\_\_\_\_ and /or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993, OM No. 36033/3/2004-Estt. (Res) dated 9<sup>th</sup> March, 2004, O.M. No. 36033/3/2004- Estt. (Res) dated 14<sup>th</sup> October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27<sup>th</sup> May, 2013\*\*.

Signature \_\_\_\_\_  
Designation \_\_\_\_\_ \$

Dated:

Seal

---

\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

\$ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**Form of declaration to be submitted by the OBC candidate (In addition to the community certificate)**

I ..... Son/ daughter of Shri ..... resident of village/ town/ city ..... district ..... State..... hereby

declare that I belong to the ..... community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/ 22/ 93 – Estd. (SCT) dated 8-9-1993. It is also declared that I do not belong to persons/ sections/ sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/ 3/ 2004 –Estd. (Res.) dated 9<sup>th</sup> March, 2004 and O.M. No. 36033/ 3/ 2004 –Estd. (Res.) dated 14<sup>th</sup> October, 2008.

**Signature:**.....

**Full Name:**.....

**Address:**.....

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**Government of.....**

**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSEST CERTIFICATE TO BE  
PRODUCED BY ECONOMICALLY WEAKER  
SECTIONS**

Certificate No.....

Date:.....

VALID FOR THE YEAR .....

This is to certify that Shri/Smt./Kumari .....  
son/daughter/wife of ..... permanent resident of,  
..... Village/Street, ..... Post Office,  
.....District..... in the State/Union  
Territory..... Pin Code.....whose photograph  
is attested below belongs to Economically Weaker Sections, since  
the gross annual income\* of his/her family\*\* is below Rs. 8 lakh  
(Rupees Eight Lakh only) for the financial year ..... His/her  
family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above; II.  
Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified  
municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other  
than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the .....  
caste which is not recognized as a Scheduled Caste, Scheduled  
Tribe and Other Backward Classes (Central List).

Signature with seal of Office.....

Name.....

Designation.....

Recent  
passport size  
attested  
photograph of  
the applicant

**\*Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

**\*\*Note 2:** The term '**Family**' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

**\*\*\*Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

\*\*\*\*\*

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UNDERTAKING TO BE GIVEN BY THE EX- SERVICEMEN

I....., bearing Roll No.....,

Appearing for the Document Verification of the .....

Examination, 20....., do hereby undertake that:

(a) I am entitled to the benefits admissible to Ex- Servicemen in terms of the Ex- Servicemen Re-employment in Central Civil Services and Post Rules, 1979, as amended from time to time.

(b) I have not joined the Government Job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for re-employment; or

(c) I have availed the benefit of reservation as ex-servicemen for securing Government job on civil side. I have joined as ..... on .....in the office of.....I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or

(d) I have availed the benefit of reservation as ex-servicemen for securing Government job on civil side. I have joined as.....On .....in the office of.....Therefore, I am eligible for age-relaxation only;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled / terminated.

Signature:.....

Name: .....

Roll No:.....

Date :.....

Date of appointment in Armed Forces:.....

Date of Discharge:.....

Last Unit/ Corps:.....

Mobile No:.....

Email ID:.....

Form-V

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph

(Showing face only) of the person with disability.

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt./Kum. \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ Date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female - \_\_\_\_\_ registration No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_, whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of:

- locomotor disability
  - dwarfism
  - blindness
- (Please tick as applicable)

(B) the diagnosis in his/her case is \_\_\_\_\_

(A) he/she has \_\_\_\_\_ % (in figure) \_\_\_\_\_ percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her

\_\_\_\_\_ (part of body) as per guidelines ( .....number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/thumb impression of the person in whose favour certificate of disability is issued
--

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**APPENDIX- I**

**Certificate regarding physical limitation in an examinee to write**

This is to certify that, I have examined Mr/Ms/Mrs \_\_\_\_\_ (name of the candidate with disability), a person with \_\_\_\_\_ (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o \_\_\_\_\_, a resident of \_\_\_\_\_ (Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon/ Medical Superintendent of a  
Government health care institution

Name & Designation.

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

**Note:**

Certificate should be given by a specialist of the relevant stream/disability (eg. Visual impairment – Ophthalmologist, Locomotor disability – Prthopaedic specialist/PMR).

**Letter of Undertaking for Using Own Scribe**

I \_\_\_\_\_, a candidate with \_\_\_\_\_ (name of the disability) appearing for the \_\_\_\_\_ (name of the examination) bearing Roll No. \_\_\_\_\_ at \_\_\_\_\_ (name of the centre) in the District \_\_\_\_\_, \_\_\_\_\_ (name of the State). My qualification is \_\_\_\_\_.

I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is \_\_\_\_\_. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date:

**TA CLAIM FORM FOR CANDIDATES APPEARING FOR WRITTEN TEST**  
**( APPLICABLE IN CASE OF SC/ST CANDIDATES)**

**Please enclose original bus/train tickets through which inward journey performed**

1.	Roll No.	
2.	Name and address of test center	
3.	Full name of candidate (in block letters)	
4.	Address ( as indicated in Admit Card)	
5.	Name of nearest Railway Station from Permanent Address	
6.	a) Name of Railway Station from which actual journey commenced. b) If journey was performed by bus, name of place from which actual journey commenced.	

7. Travel  
Details : i)

Inward Journey		Journey Date	Mode & Class of Travel	Amount Claim
From	To			

ii)

Proposed outward Journey		Journey Date	Mode & Class of Travel	Amount Claim
From	To			

TOTAL ( i + ii) in Rupees.

8. Bank Details :

Name of the Bank in which TA claim is to be reimbursed :	
Address/Branch Name of Bank :	
Account Holder's Name :	
Account Number :	
IFSC Code :	

**CERTIFICIATE**

I certify that the concessional return ticket(s) was/were not available to the test centre on the date of commencement of journey.

Certified that I have actually travelled and for the return journey shall travel by the class for which claim has been preferred.

Certified that the railway fare claimed is by the shortest route from the railway station nearest to residence or from where I actually performed the journey to the test centre and back to the same station.

Certified that I am not a Railway employee and have not availed of any free or concessional pass issued by the Railways or any other authority.

Bus ticket is enclosed (in case of travel by bus)

Certified that I have not availed of any LTC or student concessions or any other travel concession while performing the journey.

Signature of Candidate : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_\_

Claim checked, verified and countersigned

N.C.L. CO-ORDINATOR.  
(Signature)

FOR OFFICE USE : DO NOT WRITE BELOW DOTTED LINE  
.....

Passed for Payment of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only)

Accts. Asstt/Acctt. \_\_\_\_\_

Finance Executive \_\_\_\_\_

Received Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only)

Date : \_\_\_\_\_